

Remote Access Best Practices

DO:

- ✓ Revise/create remote access policy governing who can, how and why.
- ✓ Make sure employees are aware of this policy.
- ✓ Make sure the proper network support is in place.
- ✓ Use effective network segmentation for additional access controls.
- ✓ Make sure the organization has strong user support.
- ✓ Tailor remote access to what is required. Consider times/nodes/files/etc the user requires to complete their work task.
- ✓ Provide user training to ensure they utilize their remote access securely and effectively.
- ✓ Remove access once it is no longer necessary for the user.

DO NOT:

- ✗ Rush out and get the first option available.
- ✗ Create/give out blanket-access accounts. Remote accounts with full access can be a large liability for any company.
- ✗ Share credentials/accounts among multiple users. Each user should have customized access.
- ✗ Use default settings. Take the time to learn how each setting can be used to safeguard your business environment.

